

**Surfcrest Association
New Pool Key Request Form**

Date: _____

Homeowners Name	
Property Address	
Mailing Address	
City/ST/Zip	
Daytime Phone	
Email	
Lot #	

Information: Each homeowner was issued two pool keys. If a pool key was lost or additional pool keys are required, any homeowner can receive a replacement pool key by submitting a \$250 refundable deposit. The deposit is returned to the homeowner when the key is returned or when the property is sold. If the key is not returned at the time of sale, the deposit is forfeited.

Form Instructions: Please return this form with the \$250 recheck made payable to Surfcrest Corp and a \$10 check made payable to GWPC to cover the shipping costs including certified mail. Pool keys will be sent, via certified mail, to the homeowners; keys will not be sent to tenants.

Homeowner Signature

Homeowner Signature

Date

Date

Property Management Staff Only

Completed By

Date